

S-E-C-R-E-T

FOREIGN DOCUMENTS DIVISION

1 February 1955

FDD Notice  
No. 2-55

Rescinds FDD Notices  
No. 6, 7, 8, 10, 12,  
14, 16, 19 and 20

Subject: FDD Basic Exploitation Program

1. The FDD basic exploitation program of scheduled reporting is designed to satisfy requirements expressed by IAC representatives on the Subcommittee on Exploitation of Foreign Language Publications of the Advisory Committee on Foreign Language Publications, implementing NSCID-16.

2. The scheduled reports are intended to provide required coverage of subject categories and/or areas in terse presentation style for ready reference and easy filing.

Extent of coverage and selection of information for inclusion in the reports will vary by category and country depending on current emphasis of requirements, program guidance received from consumers, availability of manpower and source material.

3. Generally, the presentation of items will be in the form of factual precis, abstracts, or summaries of the content of articles as appropriate from the information contained in the source materials. (See Tab A "Reporting Program of FDD/00")

FDD comment, inspired by observation, comparison, special knowledge of subject, etc., will be indicated clearly as "Comment" enclosed in brackets, e.g., Comment: This notice supersedes nine previous FDD notices.

4. Material for scheduled reports will represent the contribution and cooperation of all branches of the division.

Branch chiefs will appoint "coordinators" as the officers responsible for the collection of contributions for the respective areas of reporting; for checking material for coherency, for preventing duplication, for proper compilation before transmittal of material to the editors, and for meeting the publication schedule set for each report.

The coordinator will be the point of reference for editorial questions or revisions.

(Coordinators appointed for the FDD scheduled reports are listed in Tab A. Branch chiefs will designate alternates as required.)

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5. Throughout this reporting program, timeliness is an objective within limits imposed by procurement and delivery of source material.

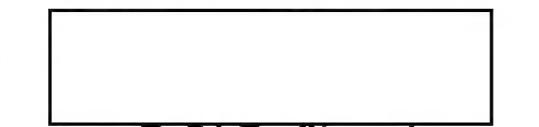
Schedules will be set, or revised, only with complete coordination within the division, and with Reproduction Division, LO, and LD/CD. Schedules will be rigidly observed.

6. Tab A lists the reports in the basic program, the coordinator and schedule dates of the reports.

7. Tab B covers operational procedures for the FDD basic reporting program.

8. This notice is subject to amendment or revision as requirements of the intelligence community and the capabilities of FDD may indicate.

25X1A



J. BAGNALL  
Chief Foreign Documents Division

Distribution:  
Area branch personnel

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REPORTING PROGRAM OF  
FOREIGN DOCUMENTS DIVISION/00

1 February 1955

<u>Area</u>	<u>Period</u>	<u>Type</u>	<u>Title</u>	<u>Sections</u>
<b>A. USSR (Nonscientific)</b>				
1. USSR	Monthly 3d Mon	Summary	"Soviet Military Information From 'Krasnaya Zvezda' and Other Publications"	1) military personalities 2) schools 3) districts 4) training equipment 5) indoctrination 6) paramilitary organizations and activities 7) publications, including editorials
Class:	CONFIDENTIAL		25X1A	
Coord:				
2. USSR	Monthly 4th Mon	Summary	"USSR Agriculture, Weather, Forestry, and Forest Products"	1) crops 2) weather reports 3) animal husbandry 4) land improvement 5) forestry and timber industry
Class:	Varied		25X1A	
Coord:				
3. USSR	Monthly 2d Mon	Summary	"Report on USSR Production of Industrial Equipment"	1) instruments, tools, machine tools 2) textile, food and production equipment 3) agricultural machinery 4) tractors, motor vehicles and consumer goods 5) heavy industrial and construction equipment 6) electrical and communications equipment
Class:	Varied		25X1A	
Coord:				
4. USSR	Monthly 1st Mon	Summary	"Transportation and Communications in the USSR"	1) rail, water, motor, air and urban transportation 2) facilities and equipment 3) postal, wire, wireless, television and motion picture operations and facilities
Class:	Varied		25X1A	
Coord:				
5. USSR	Bimonthly 1st Thurs	OO-W	"USSR Territorial-Administrative Changes"	Includes all announcements and decrees published in USSR newspapers which refer to territorial or administrative changes
Class:	CONFIDENTIAL		25X1A	
Coord:				

6. USSR      Bimonthly      Summary      "Data on USSR Extractive Industries"  
 Class: Varied  
 Coord:  25X1A      1) ferrous metals  
 2) nonferrous metals  
 3) minerals 4) coal, peat,  
 shale 5) petroleum  
 6) chemicals

7. USSR      Semianual      Summary      "Semianual Report on Functions of Ministries of the USSR"  
 Class: CONFIDENTIAL  
 Coord:  25X1A      Information on the structure and allocation of functions of USSR ministries and other ministerial-level organisations

8. USSR      Semianual      Summary      "Semianual Report on Education in the USSR"  
 Class: Varied  
 Coord:  25X1A      Information on the organization of schools, statistics of enrollment and graduation, courses offered, techniques of instruction, budgets, planning, comparative analysis

9. USSR      Semianual      Summary      "Semianual Report on USSR Republic Plan Fulfillment"  
 Class: Varied  
 Coord:  25X1A      Translations of republic plan fulfillment announcements with comparative analysis by commodity, ministry and sector of the economy

10. USSR      Annual      Summary      "Annual Report on USSR Republic Budgets"  
 Class: Varied  
 Coord:  25X1A      Includes excerpts from speeches of republic finance ministers and recommendations of budget commissions; information on income and expenditures for various sectors of the economy, budget laws, with comparative analysis

11. USSR      Annual      Summary      "Annual Report on Crime in the USSR"  
 Class: Varied  
 Coord:  25X1A      Reports on all types of crime with tabular presentation by type of crime and sentence

12. USSR      Daily      Cards      Biographic information on Soviet personalities  
 Unclassified  
 Coord:  25X1A      This is extracted information produced in 5x8 file-card form and disseminated to the appropriate units of State, Army, Air, NSA, and CIA.

<u>Area</u>	<u>Period</u>	<u>Type</u>	<u>Title</u>	<u>Sections</u>
<b>B. EASTERN EUROPE</b>				
1. Eastern Europe	Weekly Tues	Summary	"Weekly Economic Information Report on Eastern Europe"	1) agriculture, forestry and fishing 2) chemical industry 3) construction and construction materials industry 4) consumer goods and domestic trade 5) economic organization, planning and management 6) geographic 7) manufacturing industries 8) power and extractive industries 9) transportation and telecommunications
<b>Class: Varied</b> Coord: <input type="text"/>				
2. Eastern Europe	Semimonthly 1st & 3d Thurs	Summary	"Political and Sociological Information Report on Eastern Europe"	1) government and party organizations 2) party activities 3) training 4) policy and theory 5) elections 6) mass organizations 7) propaganda organizations and campaigns, emigre activity, education and technical training 8) labor and manpower 9) standard of living 10) minorities 11) population data 12) health and sanitation 13) crime 14) personal documentation
<b>Class: Varied</b> Coord: <input type="text"/> 25X1A				
3. Eastern Europe	Monthly 2d Mon	Summary	"Military Information Report on Eastern Europe"	1) personalities 2) non-military use of military personnel 3) tactics, equipment, weapons, ships 4) military and naval organization, units, installations & districts 5) military and naval training schools, training, sports 6) paramilitary organizations and activities 7) miscellaneous
<b>Class: CONFIDENTIAL</b> Coord: <input type="text"/> 25X1A				
4. Eastern Europe	Daily	Cards	Biographic information of Eastern European personalities. This is extracted information produced in 5x8 file-card form and disseminated to the appropriate units of State, Army, Air, NSA, and CIA.	
<b>Unclassified</b> Coord: <input type="text"/> 25X1A				

<u>Area</u>	<u>Period</u>	<u>Type</u>	<u>Title</u>	<u>Sections</u>
<b>C. FAR EAST</b>				
1. China	Weekly	Summary	"Weekly Economic Information Report on China"	1) agriculture and forestry 2) trade and finance 3) heavy and light industry 4) mineral resources 5) transportation and telecommunications 6) water conservation 7) cooperatives
Class: Varied		Coord: <input type="text"/> 25X1A		
2. China	Semimonthly 1st & 3d Wed	Summary	"Sociological Information Report on China"	1) minority groups 2) manpower 3) education 4) personalities excluding scientific field
Class: Varied		Coord: <input type="text"/> 25X1A		
3. China	Monthly 2d Thurs	Summary	"Military Information Report on China"	Reports by areas all order of battle and other pertinent information on military activity, participation, personalities, appointments, morale, decorations, equipment, movements, districts
Class: CONFIDENTIAL		Coord: <input type="text"/> 25X1A		
4. China	Monthly 3d Thurs	Reference Aid	"Tables of Contents of Chinese Communist Periodicals"	1) economic 2) political 3) sociological 4) scientific and technical
Class: CONFIDENTIAL		Coord: <input type="text"/> 25X1A		
5. China	Monthly 4th Thurs	Reference Aid	"Index of Two Chinese Communist Newspapers"	Indexes all items of the Peiping Jen-min Jih-pao and the Tientsin Ta-kung Pao by source, title, and subject
Unclassified		Coord: <input type="text"/> 25X1A		
6. Philippines	Semimonthly 2d & 4th Wed	00-W	"Information From the Manila Tagalog Daily 'Bagong Buhay' (date span)"	1) reaction toward public issues and toward the US 2) provincial information 3) resettlement of HUNKS 4) appraisal of national and local government activities 5) local political party action and personalities 6) labor organization
Class: CONFIDENTIAL - NOFORN		Coord: <input type="text"/> 25X1A		

7. Indochina      Monthly      Summary      "Monthly Information Report on Indochina"

1) national and local governments; political organisations and activities  
 2) manpower and labor  
 3) ethnic groups 4) popular reaction toward internal and external affairs  
 5) agriculture 6) industry  
 7) transportation and telecommunications  
 8) domestic and foreign trade excluding Communist bloc 9) biographic including military and naval personalities. Organized by areas

Class: Varied

Coord: 

25X1A

8. Indonesia      Monthly      Summary      "Information Report on Indonesia"

1) government and political organizations and activities (elections) 2) military information including training 3) paramilitary and security activities 4) personalities 5) manpower and labor 6) transportation and telecommunications 7) ports and harbors 8) domestic and foreign trade 9) agriculture 10) resources 11) general economic developments 12) sociological developments 13) biographic Organized by areas: Java, Sumatra, Borneo, Celebes, Moluccas, and Lesser Sundas

Class: CONFIDENTIAL - NOFORN

Coord: 

25X1A

9. Thailand      Semi-quarterly      Summary

"Political, Economic, and Sociological Report on Thailand"

1) national and local governments; political organizations and activities 2) internal security 3) manpower and labor 4) ethnic and religious groups 5) cultural and sociological activities 6) popular reaction to internal and external affairs 7) agriculture 8) transportation and telecommunications 9) domestic and foreign trade 10) industry 11) biographic

Class: Varied

Coord: 

25X1A

10. Burma      Semi-quarterly      Summary      "Political, Economic, and Sociological Report on Burma"      1) national and local governments; political organisations and activities 2) subversive activities 3) manpower and labor 4) ethnic and religious groups 5) popular reaction to internal and external affairs 6) agriculture 7) transportation and telecommunications 8) domestic and foreign trade 9) industry, cultural and sociological activities 10) biographic

Class: Varied  
Coord:

25X1A

11. Southeast Asia      Semi-quarterly      Summary      "Report on Overseas Chinese Activities in Southeast Asia"      1) economic 2) political 3) education 4) labor

Class: Varied  
Coord:

25X1A

12. Japan, Korea      Monthly 1st Thurs      Summary      "Monthly Information Report on Japan and Korea"      1) Japan: Communist theory, policies and factionalism 2) Japan: articles by intellectuals 3) Japan: Socialist policies and factionalism 4) Japan: political parties 5) Japan: government structure 6) Japan: social problems 7) Japan: biographic 8) North Korea: political structure, economic reconstruction, biographic 9) South Korea: political dynamics, national economic situation, biographic

Class: Varied  
Coord:

25X1A

<u>Area</u>	<u>Period</u>	<u>Type</u>	<u>Title</u>	<u>Sections</u>			
<b>D. OTHER AREAS</b>							
25X1	1. Italy	Weekly Thurs	<input type="checkbox"/>	"Index of 'La Stampa' and 'La Stampa Sera' (date span)"	Lists selected articles on events of national and international importance under major categories of political, domestic, foreign affairs, economic, military, scientific and sociological		
Unclassified Coord: <input type="checkbox"/>				25X1A			
2. Arab States, Monthly Israel				2d Mon	Summary	"Monthly Information Report on Arab States and Israel"	1) military 2) popular reaction to Arab League treatment of minorities, organized labor activities, oil arguments, and attitude toward Soviets 3) activities of Moslem Brotherhood, Orthodox Churches, Pan- Islamic Conferences and committees of the Arab League 4) major legislative changes 5) organized labor activities in Arab States 6) population structure and problems 7) Israeli constitutional system 8) transportation and telecommunications - Israel 9) industry and agriculture 10) geographic 11) biographic
Coord: <input type="checkbox"/>				25X1A			
3. Greece, Turkey, Iran				Monthly 1st Mon	Summary	"Monthly Information Report on Greece, Turkey, and Iran"	1) national and provincial political developments 2) activities of minority and religious groups 3) labor developments 4) popular reaction to internal and external affairs 5) public welfare on Greece 6) transportation and telecommunications 7) industry and agriculture 8) geographic 9) military 10) biographic
Coord: <input type="checkbox"/>				25X1A			

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4. India      Monthly      Summary      "Monthly Information Report on India, Pakistan, and Afghanistan"  
 Pakistan      4th Mon  
 Afghanistan

1) Soviet economic penetration of Afghanistan  
 2) comment on external affairs - provincial press  
 3) developments in India's relations with Kashmir-Nepal-Sikkim-Bhutan-Assam-Tibet 4) political activities and developments in Pakistan 5) characteristics of the people in major regions of Pakistan  
 6) religion, education, public information in Afghanistan 7) Hindu-Moslem relations 8) labor activities 9) military information from AL-HILAL PAK  
 10) transportation and telecommunications  
 11) industry and agriculture  
 12) geographic 13) government structure, Afghanistan central and local governments

Class: Varied  
 Board:  25X1A

5. Africa      Monthly      Summary      "Monthly Information Report on Africa"  
 3d Mon

\* Tangiers, French and Spanish North Africa, Belgian Congo, Union of South Africa, Portuguese Africa  
 \* Belgian Congo, French West and Equatorial Africa, Eritrea, Ethiopia and including preparation for Somalia's independence

1) political parties\*  
 2) political agitation and tribal unrest\*\* 3) local comment on internal and external affairs 4) social development affecting growth of Nationalism  
 5) military information - South of Sahara 6) industry, mining, and agriculture  
 7) transportation and telecommunications  
 8) geographic 9) biographic

Class: Varied  
 Board:  25X1A

6. Western Europe      Monthly      Summary      "Monthly Information Report on Western Europe"  
 3d Wed

1) comment on foreign affairs 2) internal affairs 3) military 4) general, economic, finance, organization of labor, civil, air and telecommunications

Class: Varied  
 Board:  25X1A

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7. Latin America  
Semi-monthly  
2d & 4th  
Wed



"Semimonthly Information Report on Latin America"

- 1) comments on major issues in the UN; major issue in the organization of American states or inter-American meetings
- 2) articles on controversial US policies, anti-US articles and propaganda
- 3) internal political affairs
- 4) military and quasi-military on Bolivia, Paraguay, and the Dominican Republic
- 5) electric power in Chile
- 6) foreign trade
- 7) transportation and telecommunications

Class: Varied



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## Area

## Period

## Type

## Title

## Sections

## E. SCIENTIFIC AND TECHNICAL PUBLICATIONS

1. Orbit	Monthly 1st Wed	Summary	"Science News Items"	Reports on selected articles of intelligence interest in the fields of science and technology in the USSR and Soviet orbit countries
Class: Varied	Coord: <input type="text"/>		25X1A	
2. USSR	Monthly 2d Wed	Summary	"Survey of Scientific and Technical Dissertations Defended at USSR Higher Educational Institutions"	Reports on dissertations by subject, degree, author, title of dissertation, date of defense, institutional affiliation and sponsors
Class: Varied	Coord: <input type="text"/>	25X1A		
3. China	Semiannual Jan & Jul	Summary	"Review of Chinese Communist Scientific and Technical Periodicals"	Evaluation of such periodicals available to FDD; information and comments on publication staffs including biographic notes; changes in content and educational level which may indicate trends in Chinese Communist scientific development
Class: Varied	Coord: <input type="text"/>		25X1A	
25X1	4. USSR	Monthly 3d Wed	<input type="text"/>	"Abstracts of Articles From Unavailable Soviet Scientific and Technical Periodicals"
Class: Varied	Coord: <input type="text"/>		25X1A	Presents by subject and source, author, title of article, and a translation or abridgement of abstract references found in non-English abstract journals to information in USSR scientific and technical serial publications, which publications are not available as yet for US exploitation.
5. USSR	Irregular	Cards	Abstracts of 19 USSR scientific and technical periodicals	These abstracts are produced in 5x8 card-file form and disseminated to appropriate components of Army, Navy, Air, AEC, NSA, ASD/RD, and CIA.
Unclassified	Coord: <input type="text"/>		25X1A	

Area      Period      Type      Title      Sections

## E. GENERAL COVERAGE

Class: CONFIDENTIAL

coord:

25X1A

- 1) Communist movements
- 2) International conferences and fairs
- 3) East-West travel and contacts
- 4) Intra-Orbit travel and contacts
- 5) East-West Trade
- 6) Intra-Orbit trade
- 7) East-West cargo shipments
- 8) Smuggling
- 9) Orbit trade advertisements in non-Orbit countries
- 10) Resistance and sabotage
- 11) Orbit security police
- 12) Arms traffic

This publication is issued in cooperation with 19 foreign language units of the IAC which contribute listings monthly of translations completed or begun the previous month. The listings are not cumulative. Includes governmental and nongovernmental agencies.

**SECRET**  
**CTS Unit,**

TAB "B"

FDD BASIC EXPLOITATION PROGRAM

OPERATIONAL PROCEDURE

1. Generally, the material for scheduled reports will be typed double-spaced on 5x8 sheets in FDD "press" style.

Variations from this method of presentation will be effected through agreement with Editorial Section, Report Branch.

2. The deadline for all specifically scheduled reports (weekly, semimonthly, and monthly) will be 0900 of the scheduled day (Tab "A").

Any deviation from the schedule must be coordinated with Reports Branch.

3. Editorial and Publications sections will process all scheduled reports as target-date priorities.

It will be generally understood that all scheduled reports will clear Reports Branch for Reproduction Division within five days.

4. The coordinator will set the deadline for his specific report, or for his section of a report, to the end that the editorial schedule will be met.

It shall be the responsibility of the coordinator to conduct such liaison within the division as may be required to carry out his assignment.

The coordinator, or his alternate, will be available for reference during the period required for editing.

The coordinator will refer questionable items to the responsible analyst for clarification or correction, and when unable to effect such clarification at its source, will refer the material to the appropriate section or branch chief, in that order.

The coordinator will take action to maintain a flow of information from all areas of the division having potential contributions in the category for which he is responsible.

6. The section chief will be responsible for production of material for scheduled reports and for the meeting of deadlines as agreed upon with the coordinator.

The section chief will maintain such liaison with consumers as may be required to explore and expand program guidance for the production of scheduled reports from material on his area.

The section chief will refer all information exploited on areas other than his own to the appropriate section chief responsible for such area information.

7. Coordinators and section chiefs will cooperate to implement any changes required in guidance, style, deadlines, and other operational factors related to the scheduled reports.